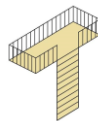




Handbook 2020/2021

proud members of:



Welcome to EvoKids!

EvoKids offers an evolutionary - creative learning curriculum that is provided in English, German, Greek and more, in Zurich, Zug, Baden and Bad Ragaz.

EvoKids provides Pre School and Pre-Kindergarten classes for children 24 months to 4 years old, Kindergarten afternoon classes for children 4-6 and 6-12 years old.

Children are welcome to attend more than three learning sessions and up to 19,5 hours per week.



We always align our school's mission with individual needs of families looking for a caring and learning environment for their children daily.

EvoKids follows the Swiss and International Kindergarten curriculum and has structured monthly "Units of Inquiry" combining the most effective international teaching methods and providing a rigorous comprehensive curriculum, which prepares young people for the next phase of their education, through creativity!

Our teachers are highly qualified early years' educators and/or psychologists who make sure that the children reach all the developmental milestones based on their age and abilities, and help them achieve their greatest potential to improve their social, emotional, motor, speech and language, and mathematical skills always through fun.

Our classes are built based on EvoKids Learning Curriculum and provide to children creative learning experiences like circle time, singing, colouring, painting, writing and more. The time is split to 20' units. During those 20' blocks, the children attend specific activities based on the daily plan for each week.

At EvoKids, your child is joining a creative school where students are challenged and find learning playful and stimulating.

In this handbook we outline our school's structure, values, and mission. EvoKids provides general information that you will require.

We are looking forward to preparing your child for the leadership that this world so urgently needs!

Yours Sincerely,

EvoKids™ Founder

Ellie Alexiou

EvoKids' Mission



EvoKids provides a rigorous, academic program where effective educators lead students towards taking responsibility for learning.

Students gain learning experiences that allow for individual differences and learning styles. Our experienced teachers assist EvoKids students to achieve their greatest potential to adapt and adjust into a diverse and ever-changing society.

EvoKids is not a day care center. It is a fully-fledged preparatory institution, which aims to equip your child with the necessary skills to attend the most challenging Lower School programs.

We envisage understanding children's' special capabilities and talents and emphasizing it in their development. We believe that future talent should be recognised early. We aim to see our students graduate from the world's top Universities and thus expose them to this experience as early as possible.

We are the first preparatory Pre-School in Switzerland to include an Early Primary Maths Centre as a core part of our curriculum.

At EvoKids we are always learning! Teachers, students, and parents find themselves on a constant learning curve.

EvoKids' Curriculum

EvoKids has proudly created its own curriculum. Our Curriculum is the field of study students will attend within a four-year program from 18 months to 12 years old.

EvoKids offers 11 different Units of Inquiry, within the period from August to July every school year. All our students attend the same units every year, participating in different activities depending on their personal abilities and skills.

Units of Inquiry

<p>August My Family & I</p> 	<p>September My Home & My School</p> 	<p>October My Body & My Senses</p> 	<p>November Food Chain & Nutrition</p> 
<p>December Christmas</p> 	<p>January Fairytales</p> 	<p>February Push & Pull - Machines</p> 	<p>March Caring for Living Things Who Lives Where?</p> 
<p>April Easter</p> 	<p>May Materials - What Can I Use This For?</p> 	<p>June Transportation - Journeys We Can Take</p> 	<p>July Summer Holidays</p> 

EvoKids' Learning Course

Literacy Learning Courses



The Literacy Courses are dedicated to designing exceptional education experiences for different age groups for pre reading, phonics, spelling, developing vocabulary, practicing reading, improving grammar and comprehension.

Early Primary Math

The Early Primary Math Course is dedicated to designing exceptional education experiences for different age groups 2 to 6 years old and 6 to 12 years old.

Learning the shapes, counting, comparing, making patterns, positions, classifying, sizing, graphs, learning about money value.



Early Primary Information Technology

In the Early Primary Information Technology courses, we design fun and interactive educational experiences for the earliest years, infants, and toddlers. They freely explore and test educational applications through iPads. In today's world, the supervised exploration of technological tools and interactive media is especially important in a child's upbringing.

Movement - Based Learning

Early childhood Movement - Based Learning is ideally placed to foster the development of good physical activity habits early in life and to encourage families to engage in regular physical activity. Listening to the different rhythms of music and asking children to respond to what they hear through movement can integrate music education, physical education, and cognitive development into each individual lesson plan.

In case that EvoKids cannot conduct its classes due to an official order due to COVID-19 and as a case of force majeure, tuition fees are on due and EvoKids will responsibly offer class retakes as soon as possible.

Holiday Camps

EvoKids often provides Holiday Camps during the school breaks (Fall Break, Winter / Ski Break, Spring / Sports Break and Summer break). Holiday Camps are usually announced eight weeks before the break.

Summer Schools

EvoKids provides Summer Schools in different destinations including the beautiful Greek Islands! Each summer schools have a theme helping the children to social understanding, to increase their confidence and social skills, to develop academic skills and learning, to promotes physical activity and to create international friendships. Summer Schools are usually announced six months before the Summer break.

Parents' Days

EvoKids often provides families, two parents' days annually. Parents can attend two seminars / workshops related to educational, safety, health matters and get to know us better, meet other parents and enter our warm social world.

Birthday Parties

EvoKids undertakes the organization of children's parties in the space of your choice!

Choose one of your beloved children heroes, your own thematic unit and give your own color in the birthday party of your child! Sponge Bob, Tinker Bell, Snow White, Sleeping beauty, Pirates of the Caribbean and other heroes decorate the space in a unique way! Qualified teachers make your child's party an unforgettable day to remember, through a line of activities that you select! We give freedom of choice in the organization of buffet, drinks, snacks, and sweets.



Basic Discounts

15% discount for the second family member on the annual tuition fees!

25% discount for the third family member on the annual tuition fees!

Recommend us to a friend and get a discount of 5% on the next term's tuition fees with his registration.

Rules of Participation – Zurich Campus

Assignment and Reassignment

The registration of each member requires a non-refundable administration fee of 475 CHF, which must be paid as soon as you book your child's place. The administration fee covers materials and legal administration costs and is a one-off fee for each school year.

Minimum enrollment for weekday classes, is two sessions per week (8 hours per week) and the maximum enrollment is five sessions per week (19,5 hours per week).

Tuition fees are billed in 3 amounts. The first installment is 40% of the annual tuition fee and is due no later than 14 days prior to the start of the school year. If the student's enrollment takes place after the start of the school year but before January, the first installment is due no later than 48 hours prior to the first day of classes.

The second and third installments are of 30% of the annual tuition fee and are due by 30th December and 30th March, respectively. If these deadlines fall on weekends or national holidays, the payments are due by the last working day prior to the date specified.

Learning packs are strictly scheduled, and the lesson fees should be deposited on time. The deposit receipts should be submitted either personally or via email by the first class of the month. Any delayed payment will incur an additional charge of 50 CHF for every week of delay.

EvoKids' Campuses follow their own School Calendar / holiday plan.

EvoKids™ has the right to change the tuition fees annually always announced during March.

Late Enrollments

EvoKids™ enrollment can be started later than August, during the school year. Late enrollments starting after January require a non-refundable administration fee of 375 CHF and tuition fees are billed in 2 amounts. The first installment is 60% of the annual tuition fee and is due no later than 48 hours before the first day of classes. The second installment of 40% is due no later than 30th March.

General Terms

EvoKids reserves the right to change the campus location within the same Kanton, cancel or change the class schedule or amend any term in this contract upon written notice. In the event of class cancellation by EvoKids, the amount of the cancelled unit will be deducted from the monthly fees of the next month. In the event of class cancellation by a due tragedy, "acts of god" or "force majeure" or in the event of class cancellation by the family, there will be no possibility of refund or class retake.

Our agreement is unlimited and in case of a reassignment, parents must give a formal three-month termination notice in writing. This notice must be sent by post to EvoKids with a registered letter in January or April, always given on the 1st calendar day of the month (no later), otherwise a cancellation fee will be required. In the event of a cancellation notice send outside of the above-mentioned dates, the cancellation fee is calculated as 30% of the annual tuition fees of the agreed program. Termination fee is based on each school year's official tuition fees and excludes any kind of offers and special discounts applied.

Re-enrollment of an old EvoKids' member, requires a payment of a new administration fee. All EvoKids' fees for the current school year are stated as an attachment in the Schools' Handbook and formally published through social media. The EvoKids' Fees can be revised and subject to change in any given school year.

In case of a reassignment of our agreement by our side, you will have one month termination notice given at any calendar day. Reasons of termination from our side could be unpaid tuition fees, any kind of legal matters, lack of child's adaptation to the group, or any kind of child's health issues that cause us insecurity to handle. In this case, payments will be on due till the last day of the termination period.

Photographing

Children may be photographed during class. Photographs will be primarily used as evidence of activity during the playgroups as at this age children may be unable to describe the activities in which they are participating. At occasions pictures taken during class may be presented with strict anonymity on the official EvoKids™ website under the class gallery section. Also, parents will have the opportunity to order their child's personal yearbook at the end of the school year.

Parents reserve the right to ask for the pictures of their children not to be taken and/or be presented on the official EvoKids™ website.

Illness / Allergies / Safety

If your child has any type of (chronic) allergies or has had an allergic reaction in the past, parents are requested to provide a full medical history and submit the EvoKids™ form for allergies. For general safety reasons, parents are required to keep their children at home if they feel unwell with any type of flu, temperature over 37.5 or any type of illness.

Grapes, sausages, melted cheese, popcorn and any food containing sugar, are not allowed in EvoKids. Any kind of food providing to children from home, must be in tiny pieces to avoid any kind of swallow difficulty and therefore the possibility of choking.

Insurances

Parents are required to have their children insured for any type of accidents (Abredeversicherung) and third-party liability (Haftpflicht).

Parents are liable to EvoKids™ for any loss or damage suffered by children. In this case they have either to refund or replace the damaged item. EvoKids™ is not responsible for any damage or loss of personal items during the class.

Copyrights

Methodology and materials are strictly property of EvoKids™ and cannot be passed on to a third party, nor can a parent go on to set up a competing organization due to access to sensitive information. Offenders will be punished by the international law.

Parents' Responsibilities

Parents or authorised guardians are requested to drop off and pick their children up on time at the EvoKids™ classroom entrance.

The parent / guardian who signs the application, rules of participation and registration forms, is responsible for all financial matters, regardless of the billing address.

In case of absence, parents are obliged to inform the EvoKids' official representatives and not the teaching staff.

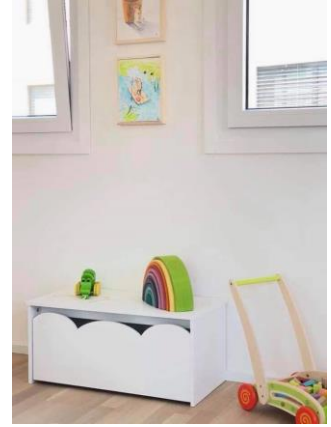
Parents are obliged to complete the registration form and inform EvoKids™ in writing about any changes to their personal data.

EvoKids' Infrastructure

EvoKids Zurich - Zurich - Sihlbogen



EvoKids St. Gallen - Bad Ragaz - Florapark



EvoKids Aargau - Baden - Familienzentrum Karussell



EvoKids Zug - Zug – Loreto (coming soon . . .)

Kanton Aargau



Kanton Zug



Kanton Zürich



Kanton St. Gallen

